

## Job Description

<b>Job Title:</b>	Senior Healthcare Support Worker - Radiology
<b>Base:</b>	Great Western Hospital - Radiology
<b>Grade:</b>	Band 3
<b>Reporting to:</b>	Senior Sister

### Our Values

Our STAR values are at the heart of everything we do. You can expect to see them in the way we act and the way we treat each other. Our values make us who we are.

<b>Service</b>	We will put our patients first
<b>Teamwork</b>	We will work together
<b>Ambition</b>	We will aspire to provide the best service
<b>Respect</b>	We will act with integrity

### Main Purpose of the Job

A Senior Health Care Support Worker (SHCSW) for Radiology is a core member of the team delivering direct care to patients and supporting registered practitioners to deliver high quality, compassionate health care to people in accordance with assessed needs and a care plan.

The post holder will assist Doctors, Radiographers and Radiology Nursing staff in all aspects of patient care and diagnostic imaging and undertake a range of delegated tasks and delegated authority and will report to a registered practitioner. The post holder will teach and supervise junior staff but will not be responsible for their line management.

### Main Responsibilities and Duties

1. Obtain consent prior to giving care in accordance with Trust policies.
2. Complete duties that are delegated to you in line with care plans.
3. Use your knowledge, experience and understanding to take decisions within your area of responsibility.
4. To carry out a range of clinical duties with minimal / no supervision, including for example, preparing and positioning patients prior to examination, assistance and recovery of prostate biopsy patients, taking Egfr samples, bladder flow measurements, peripheral intravenous cannulation, decanting, DEXA scanning, blood pressure monitoring, oxygen saturation levels, body temperature, pulse rate and respiration rate, glucose monitoring, collection and testing of urine samples / faecal samples / sputum samples and wound swabs ensuring delivery of high-quality patient care at all times. NB: this list is not exhaustive and will vary depending on area of work.
5. Participate in patient assessment providing high quality holistic patient care and escalating concerns about patients to other clinical staff.
6. Practice safe standards of care to patients following Trust guidelines and policies and policies and be able to concentrate for periods throughout the day with occasional interruptions.
7. Provide clinical care in accordance with the infection prevention and health and safety policies and procedures.

8. Maintain the work environment in line with Trust infection control and patient safety policies.
9. Develop the skills to actively facilitate self-care and independence with patients.
10. Promote health education specific to the clinical area and in line with national and local policies.
11. Maintain accurate records relating to communication with patients, relatives, and members of the Multidisciplinary team regarding all aspects of care demonstrating a range of appropriate communication skills.
12. Ensuring equipment and stores are well maintained, taking appropriate action if the equipment is faulty
13. Work effectively as part of a team.
14. Demonstrate ability to access Trust policies and procedures and comply with those relevant to role.
15. Act, at all times, in a manner which demonstrates respect for privacy, dignity and confidentiality.
16. Embrace the Trust values and work in an inclusive way.
17. Act within limits of competence, ensuring actions support care, protection, and wellbeing.
18. Responsible for maintaining own skills, knowledge, and competence for the role.
19. Ensure all mandatory training is undertaken in line with Trust policy.
20. Participate in team discussions / meetings as an integral member of the team.
21. Be accountable for your own work and for reviewing the effectiveness of care provided. Adapting, or escalating as required.
22. To assist on the reception desk/booking office if required – checking patients' personal details ensuring computer record is accurate.
23. Comply with Trust policy regarding information governance and the care of patient property.
24. Ensure there are supplies of patient care equipment, i.e. linen and cleaning materials in the radiographic rooms and nursing station.
25. To be able to use the departmental computerised radiology information system, Clinical Radiology Information system (CRIS) and be conversant with the picture archive and communication system (PACS).
26. To comply with the Ionising Radiation Regulation 2017 and Ionising Regulation (Medical Exposure) Regulations 2017 (IR(ME)R2017).
27. To prepare an aseptic environment for procedures including pathology slides and paperwork prior to assisting a Consultant Radiologist to carry out procedures such as fine needle aspirations, prostate and other biopsies within their clinical competencies under the designated department.

### **Responsibilities for People or Training**

28. Participate in the induction and orientation of newly appointed staff, learners and other visitors to the department.
29. Undertake the Trust's corporate and local induction and maintain your learning and compliance with training requirements for your role.
30. Complete mandatory training. This will vary depending on area of work.
31. Attend In-service Training.
32. Successful completion of the Care Certificate if applicable

### **Flexibility**

This job description is not intended to be exhaustive and it is likely that duties may be altered from time to time in the light of changing circumstances, in discussion with the post holder. This role profile is intended to provide a broad outline of the main responsibilities only. The post holder will need to be flexible in developing the role with initial and on-going discussions with the designated manager.

### **Supplementary Information**

This job description should be read alongside the Supplementary Information provided on NHS Jobs for applicants and alongside the Employee Handbook for current staff members.

## Person Specification

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The following criteria will be assessed from information provided on your completed application form, during the shortlisting and assessment process, and by your referees.

Criteria	Essential	Desirable
<b>STAR Values</b>	We will expect your values and behaviours to reflect the STAR Values of the organisation: <b>Service</b> - We will put our patients first <b>Teamwork</b> - We will work together <b>Ambition</b> - We will aspire to provide the best service <b>Respect</b> - We will act with integrity	
<b>Education, Qualifications and Training</b>	One of the following: <ul style="list-style-type: none"> <li>Level 3 (SCQF – 6): - City and Guilds 3</li> <li>NVQ 3</li> <li>BTEC National Diploma</li> <li>Experience equivalent to the above qualifications</li> <li>Level 2 Functional Skills in English and Math's or equivalent</li> <li>Completion of Level 3 Diploma in Healthcare Support (that maps to the Apprenticeship Standard for Senior Health Care Support Worker)</li> </ul>	<ul style="list-style-type: none"> <li>Cannulation competency</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>In depth experience in a care / health role</li> <li>Working within a multi-disciplinary team</li> <li>Current knowledge of developments in healthcare</li> </ul>	<ul style="list-style-type: none"> <li>Previous experience working in an X-Ray Department/ clinical environment within the NHS</li> <li>Previous experience of inserting /removing Peripheral Intravenous cannula</li> <li>Experience with DEXA scanning or willingness to work towards.</li> </ul>
<b>Knowledge and Skills</b>	<ul style="list-style-type: none"> <li>Experience or working in healthcare and ability to demonstrate best practice and act as a role model</li> <li>Good time management skills and prioritising work</li> <li>Understands and committed to a caring approach to patients &amp; relatives</li> <li>Effective and appropriate communication skills both written and verbal</li> <li>Able to complete appropriate documentation accurately</li> <li>Demonstrate an awareness of healthcare work and policies and procedures</li> <li>Committed to providing high quality patient care</li> </ul>	<ul style="list-style-type: none"> <li>Observations/NEWS competency</li> <li>Experience of using Medway and internal hospital IT systems including CRIS</li> <li></li> </ul>

	<ul style="list-style-type: none"> <li>• Ability to work with minimum supervision to a high standard</li> <li>• IT skills, basic word, Email, keyboard skills</li> <li>• Flexible and adaptable to change, able to work a range of shifts and moving across wards/unit dependant on clinical need</li> <li>• Able to demonstrate calm, caring patient manner / attitude</li> <li>• Enthusiasm and commitment to working within the healthcare setting</li> </ul>	
<b>Other Job-Related Requirements</b>	<ul style="list-style-type: none"> <li>• Take part in the extended service provision 24/7. This will include working a shift system including days, evenings, weekends and bank holidays when required.</li> <li>• Willing to work in other areas of the Trust or Trust-wide as and when required to do so.</li> <li>• Able to meet the physical and developmental demands of the role; The role is physically demanding and can include standing for prolonged periods, moving and handling patients and equipment and other healthcare related tasks.</li> </ul>	