

Job Description

Title:	Clinical Lead Health Visitor: Nurse Prescribing and Managing Minor Ailments
Grade:	7
Annual Leave:	27 days per annum increasing to 29 days after 5 years NHS service and 33 days after 10 years NHS service
Department:	Children and Young People's Services (CYP)
Responsible to:	Bright Start HV Locality Manager
Accountable to:	Operational Lead for Children & Young People's Services.

POST SUMMARY

The role takes a clinical lead in supporting the wider Bright Start Health Visiting teams to deliver on one of the key objectives identified and agreed for the Bright Start service in Islington. The time dedicated to this role would be approximately one day a week.

The role will work to ensure that the policy and procedures to deliver within an integrated service is well developed and evaluated to evidence a safe, effective, and quality service. This will be achieved through the establishment of a training framework and a quality assurance programme to support all staff.

The role is also responsible for the delivery of Universal Health Services to designated areas with the Bright Start locality. Reporting to the Team Leader/Locality Manager they will support the development of the service and work with colleagues to ensure the delivery of a safe and effective universal health provision.

MAIN DUTIES



A. Specialist role

1. To demonstrate a commitment to best practice in all aspects of child development and work with Bright Start Early Years Teams and other partners to embed the best practice in Islington, and Whittington Health as a whole.
2. To demonstrate and develop evidence-based knowledge, attitudes and skills to be able to be an expert resource for Bright Start teams, in particular in the area of Nurse prescribing and managing minor ailments.
3. To assess local need and to plan, coordinate and deliver training programmes and workshops to Bright Start staff, and others as appropriate, to promote best practice standards in all aspects of the Nurse prescribing and managing minor ailments.
4. To work with other specialist colleagues such as pharmacists, nurse prescriber leads and public health to develop integrated protocols which support the Nurse prescribing and managing minor ailments.
5. To provide expertise and support to Family Health Advisors and Health Visitors working with families.
6. To take the lead with the Task and Finish groups that involve Nurse prescribing and managing minor ailments.
7. To take lead role in working with Bright Start colleagues to deliver on public health agenda of reducing ED attendances and support health visiting prescribing.
8. To work to develop integrated pathways with key partners such as, pharmacy, nurse prescribing forum, midwifery and School Health Service.
9. To participate in planning, carrying out and evaluating audits, research projects and/or innovations following agreed policy and protocol.
10. To initiate and to take part in Quality Improvement projects using recognised methodology.

B. Clinical duties



11. To be responsible for the delivery of Healthy Child programme within the Bright Start area.
12. To undertake evidence-based child and family health assessments and develop child/family health plans in partnership with children and carers.
13. To undertake Early Help Assessments and attend Team around Child meetings and Multi Agency meetings as required.
14. To provide and promote access to information and other services, to refer as appropriate. To liaise and work in partnership with statutory and non-statutory agencies and other health services colleagues.
15. To participate in community development programmes in partnership with Bright Start colleagues and voluntary agencies as appropriate.
16. To identify children in need and children in need of protection. Working with other agencies to support vulnerable families. To adhere to current Local Safeguarding Board and pan London Child Protection Procedures.
17. To identify, refer and support children with special educational needs or disabilities. To liaise with other agencies in health and social care to facilitate programmes of care.
18. To take responsibility for nurse prescribing in line with the Nurse Prescribing Formulary and the Whittington Health's Protocols for Nurse Prescribing, as appropriate.
19. To undertake mandatory training, and service specific training as required maintaining skills and competencies.

C. Management and Leadership

1. To be work closely with other specialist and clinical lead health visitor colleagues to support the wider development of our understanding and delivery of services which focus on Managing minor ailments and nurse prescribing.



2. To work in conjunction with the whole health visiting team to lead and promote integrated working across the Bright Start localities, attending all relevant meetings and acting up for the Team Leader as required.
3. To directly manage members of the team and associated resources and agree with them performance objectives to reflect both local and national strategies and priorities.
4. To ensure all complaints are investigated within agreed Trust policy, procedures and time scales and effect any necessary changes to practice and service that may result.
5. To work within the Trust policies and procedures. To ensure the maintenance of up to date, accurate records that complies with local and national standards.

D . Partnership and Service Users

1. To ensure that there are opportunities for ongoing involvement of children, parents and carers in development of services and quality assurance.

E. Quality Assurance

1. To ensure that there are Clinical Governance mechanisms and effective monitoring systems in place to assure the quality of the service.
2. To be involved in feedback of audit results and statistical data to staff and action planning based on those results. To ensure that evaluation data is cascaded up to those in senior management who need to be aware of it.

Revalidation and Registration

It is the responsibility of all staff registered with a professional body to:

- Act within the Professional Bodies Code of Practice
- Maintain their own work profile to ensure revalidation standards are met and assist junior registered staff in achieving revalidation.



- Contribute and participate in the development of colleague's professional practice across the trust through leading ward and/or department projects and supporting training.
- Ensure optimum use is made of working time.

Equal Opportunities

Our latest policy known as "Promoting Equality, Diversity and Human Rights" outlines the Trust's commitment to ensuring that no job applicant or employee receives less than favourable treatment on grounds of sex, marital and civil partnership status, gender reassignment, pregnancy and maternity, race, colour, creed, religion or belief, physical disability, mental health, learning difficulty, age or sexual orientation and is not placed at a disadvantage by conditions or requirements that cannot be shown to be justifiable.

For more information about our policy and commitment to equality, click: <http://www.whittington.nhs.uk/default.asp?c=10505&q=equality> "

Infection control

All staff have a responsibility to prevent and control infections within the Whittington. This includes ensuring personal and team compliance with all relevant policies; especially hand hygiene, the trust dress code, and MRSA screening policies.

Working patterns

The Trust is currently exploring ways in which patients can be given more choice about when they can attend appointments at the hospital. In order to make this possible there may be a future requirement for administrative staff scheduling appointments for patients to contact them by telephone in the evenings or at weekends. This means that administrative staff may be required to work a shift pattern in future. Shifts will not normally operate beyond 9 pm in the evenings and appropriate pay enhancements will apply. Staff will be consulted about the introduction of / changes to shift systems.



Staff working in any department where an on 'call rota' operates will be required to participate in the rota. Managers will discuss with staff the level of 'on call' cover required taking into account their individual circumstances.

Staff in nursing posts may be requested to work in any area throughout the Trust by the matron or the site manager.

Health & Safety Policy

Employees must be aware of the responsibilities placed on them under the Health and Safety at Work Act 1974, to ensure that the agreed safety procedures are carried out to maintain a safe environment for employees and visitors.

Safeguarding

To comply with the Trust's Safeguarding Children and Adults policies, procedures and protocols. All individual members of staff (paid or unpaid) have a duty to safeguard and promote the welfare of children, young people and vulnerable adults this will require you to:

- Ensure you are familiar with and comply with the London Child Protection Procedures and protocols for promoting and safeguarding the welfare of children and young people.
- Ensure you are familiar and comply with the Croydon Multi Agency Safeguarding Vulnerable Adults Pan London Procedures.
- Ensure you are familiar and comply with local protocols and systems for Information sharing.
- Know the appropriate contact numbers and required reporting lines.
- Participate in required training and supervision.
- Comply with required professional boundaries and codes of conduct

Whittington Health is committed to safeguarding all children and vulnerable adults and expects all staff and volunteers to share this commitment.

Data Protection

This post has a confidential aspect. If you are required to obtain, process and/or use information held on a computer or word processor you should do it in a fair and lawful way. You should hold



data only for the specific registered purpose and not use or disclose it in any

way incompatible with such a purpose and ought to disclose data only to authorised persons or organisations as instructed. Breaches of confidence in relation to data will result in disciplinary action, which may result in dismissal.

Confidentiality

You are required to maintain confidentiality of any information concerning patients or staff which you have access to or may be given in the course of your work, in accordance with current policy on confidentiality at Whittington Health.

Whittington Mission, Vision and Goals

We have an excellent reputation for being innovative, responsive and flexible to the changing clinical needs of the local population. We are treating more patients than ever before and are dedicated to improving services to deliver the best for our patients.

Our mission

Helping local people live longer, healthier lives.

Our vision

Provide safe, personal, co-ordinated care for the community we serve.

Our goals

We have developed six key strategic goals to make sure we continue to support people to live longer, healthier lives.

- To secure the best possible health and wellbeing for all our community
- To integrate and coordinate care in person-centred teams



- To deliver consistent, high quality, safe services
- To support our patients and users in being active partners in their care
- To be recognised as a leader in the fields of medical and multi-professional education, and population-based clinical research
- To innovate and continuously improve the quality of our services to deliver the best outcomes for our local population

Whittington Values

Our values underpin everything we do. Our staff are committed to delivering the following values in everything they do.

Our ICARE values have been created by our staff and are embedded in our appraisal and planning processes and form part of our staff excellence awards.



Carbon Reduction

All staff have a responsibility to contribute to a reduction in the organisation's carbon footprint. You should actively encourage others through your own actions to reduce their contribution to carbon emissions. This includes switching off electrical appliances that are not in use, turning down heating, closing windows, switching off lights and reporting carbon waste.



Security

It is the responsibility of all employees to work within the security policies and procedures of the Whittington Health NHS Trust to protect the patients, staff and visitors and the property of the Trust. This duty applies to the specific work area of the individual and the Hospital in general. All staff are required to wear official identification badges.

No Smoking

Whittington Health promotes a No Smoking Policy as part of employee's healthy living style. You will be required to work within the framework of this policy. Smoking is not permitted within Whittington Health premises.

Method of Payment

Payment of salaries is made into your bank account/building society account by direct bank system. Details of a bank account or building society account will be required on the first day at work. There is no facility for any other form of payment.

Probationary Period

Employment at Whittington Health is offered subject to successful completion of a 6 month probationary period for all staff with the exception of GMC Registered Doctors.



Person Specification

Post:	Clinical Specialist Health Visitor- Nurse Prescribing and Managing Minor Ailments.	Grade:	7		
Department	CYPS	Candidate Name			Notes
Attribute		Essential	Desirable	How Assessed	
Education / Qualifications	Health Visiting Professional Qualification, with entry onto the 3 rd part of the NMC Register. (Minimum 1 year qualified)	E1		A	
				A	
	Educated to degree level or equivalent	E2			
	V100 Nurse Prescriber	E3			
	Leadership modules (L6/7)		D1	A/I	
	V300 Nurse prescriber		D2	A/I	

Skills & Abilities	Excellent communication skills: IT written and oral.	E3		A/I	
	Willingness to lead and support management of change.	E4		A/I	
	High levels of clinical skills, with the ability to identify, respond to and evaluate health needs, including the delivery of public health programmes.	E5		A/I	
	Evidence of application of high levels of knowledge and skills relating to the issues and concerns relating to managing minor ailments and nurse prescribing .	E6		A/I	

Knowledge & Experience	Knowledge of current legislation and national guidance relating to nurse prescribing.	E7	D3	A/I	
	Knowledge of how to structure and deliver a training programme and/or supervision at all staff levels.	E8		A/I	
	Evidence of teaching			A/I	
	Knowledge of current legislation and national guidance relating to all aspects of the Healthy Child Programme.	E9		A/I	
	Knowledge on how to apply audit and Quality Improvement methodology.	E10		A/I	
	Knowledge and skills in managing change at an operational level.	E11		A/I	
	Knowledge and skills of co-production.	E12		A/I	
	Understanding of the safeguarding process and child protection procedures, clinical governance arrangements and the ability to make decisions in these areas.	E13			
	Ability to manage other members of staff and delegate work appropriately and safely.	E14			

PERSONAL QUALITIES	Ability to set personal and team objectives and manage time, priorities and stressful situations.	E15		A/I	
	Ability to work as part of an integrated team working across organisational and professional boundaries.	E16		A/I	
	Evidence of continuing professional development.	E17		A/I	
	Commitment to the development of excellent services, which focus on improved outcomes for children.	E18		A/I	
	Awareness of Equal Opportunities and valuing diversity.	E19		A/I	
Other					

Completed by:

Date:.....

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Comments