

<b>Post title:</b>	Consultant Clinical Advisor SACT and Immuno-oncology Nursing
<b>Directorate/department:</b>	Wessex Cancer Alliance
<b>Agenda for Change band:</b>	8c
<b>Accountable to:</b>	Wessex Cancer Alliance Lead for Nurses and AHPs
<b>Accountable for:</b>	
<b>Main purpose:</b>	<p>To lead, develop, coordinate, monitor, and support the transformation of SACT and IO services across Wessex, Supporting the Education and training need and implementation of new NICE approved drugs across Wessex on behalf of the Cancer Alliance.</p> <p>To ensure timescales are adhered to and information is available to disseminate in a timely and accessible way.</p>
<b>Key working relationships:</b>	<ul style="list-style-type: none"> <li>• Wessex Cancer Alliance Core team</li> <li>• HIOW ICS and Dorset ICB</li> <li>• SACT and AOS Advisory Groups</li> <li>• Specialist Commissioning Groups</li> <li>• National Cancer Team</li> <li>• Primary, secondary and community services</li> <li>• Voluntary Sector Organisations</li> </ul>
<b>General duties:</b>	<p>The post holder will lead a broad range of initiatives to influence culture change and practice at organisational and individual levels to promote a shared understanding and transformation of SACT and IO services across Wessex. The post holder will lead and support delivery of the project plans and key milestones identified. Key functions of the post are:</p> <ul style="list-style-type: none"> <li>• Clinical expertise</li> <li>• Communications, stakeholder engagement and relationship management</li> <li>• Patient and public involvement</li> <li>• Change management and improvement science</li> </ul> <p>This role will ensure delivery of all areas of the programme, and support the delivery of the Wessex Cancer Alliance wider programme of work. The post holder will represent Wessex Cancer Alliance nationally and locally to build relationships, develop knowledge and implement change and transformation to develop and deliver all the elements of the programme in Wessex.</p> <p>The post holder is expected to demonstrate a commitment to improving quality and have a track record in using evidence to drive improvement. The ability to motivate and influence individuals and teams that operate across organisational boundaries is a requirement of this role. The post holder will also have excellent leadership, engagement, and interpersonal skills.</p>

**AGENDA FOR CHANGE: JOB DESCRIPTION**

JOB DESCRIPTION

	<p>The Alliance is committed to working in partnership with primary and secondary care, to improve service models which span boundaries and shift services to more acceptable locations for patients.</p>
	<p><b>Enabling clinical leadership</b></p> <ol style="list-style-type: none"> <li>1. To ensure that clinical leadership is central to the delivery of the work</li> <li>2. To foster a culture of clinical engagement and influence</li> <li>3. To ensure widespread multidisciplinary involvement including doctors, nurses, allied health professionals and clinical scientists in transformation and improvement.</li> </ol> <p><b>Improving quality and outcomes</b></p> <ol style="list-style-type: none"> <li>4. To support and deliver an effective workplan with a steering group and broad range of stakeholders arrangements , including an effective communications strategy, governance arrangements and information sharing.</li> <li>5. To manage and plan the delivery and assurance of the work programme This will require strong project and programme management skills</li> <li>6. To develop and utilise specialist knowledge and experience related to the development and implementation of new models, change and improvement science to achieve step changes in quality and delivery across Wessex,.</li> <li>7. To manage, and maintain credibility with all the key players within the Wessex community, fostering a culture of collaboration for the delivery of equitable, high quality care. At times this will include acting as an 'honest broker' reconciling conflicting views and interests</li> <li>8. To understand, communicate and implement national policy through network improvement activities.</li> <li>9. Ensure that the projects maintain business focus, have clear authority and that the context, including risks, is actively managed in alignment with the strategic priorities of NHS.</li> </ol> <p><b>Information Management</b></p> <ol style="list-style-type: none"> <li>10. Drafting reports summarising status on issues, appraising outcomes, and providing progress reports for the Head of the work programme.</li> <li>11. Collate as required, a range of information and lead appropriate analysis to develop robust business cases and contribute to project 'products'.</li> <li>12. Analyse, interpret and present data to highlight issues, risks and support decision making.</li> </ol> <p><b>Policy and Service Development</b></p> <ol style="list-style-type: none"> <li>13. Responsible for proposing and drafting changes, implementation and interpretation to policies, guidelines and service level agreements (SLA's) which may impact service.</li> <li>14. Proposes changes to own function making recommendations for other service delivery.</li> <li>15. The post holder will need to maintain a good knowledge of emerging policies from government departments for example pensions, change management, constitution.</li> </ol> <p><b>Research and Development</b></p>

	<p>16. Plan, develop and evaluate methods and processes for gathering, analysing, interpreting and presenting data and information</p> <p>17. Co-ordinating Research &amp; Development initiatives, delegating as appropriate.</p> <p><b>Planning and Organisation</b></p> <p>18. Contribute to the strategic planning of team projects, identifying interdependencies across projects/functions, potential impacts on the wider organisation, resource requirements and building in contingency and adjustments as necessary.</p> <p>19. Contribute to short, medium and long term business plans, achieving quality outcomes.</p> <p><b>Key Working Relationships</b></p> <p>20. Operate effectively in a flexible and demanding environment and proactively engage with key stakeholders.</p> <p>21. Work effectively with a variety of external consultancies working on other projects and programmes within other NHS directorates as required.</p> <p>22. Communicates and provides highly complex information to a wide range of internal and external stakeholders. (verbal, written and numerical)</p> <p>23. Deal with resulting potentially aggressive/antagonistic situations as required.</p> <p>24. Work and engage constructively with stakeholders on a range of business sensitive issues.</p> <p>25. Nurture key relationships and maintain networks internally and externally.</p> <p>26. Ensure close liaison with the Communications and Stakeholder team on public relations and marketing activities.</p> <p>27. Apply a structured change management approach and methodology in relation to change management.</p> <p>28. Deputise for the Head of Programmes as required.</p>
--	--

**AGENDA FOR CHANGE: JOB DESCRIPTION**

IMPORTANT ADDITIONAL INFORMATION RELATING TO YOUR EMPLOYMENT

<p><b>Duty of care</b></p>	<p>You are responsible for ensuring that the patient, family and carers are at the centre of everything you do.</p> <p>Be open, honest, and willing to acknowledge when something has gone wrong. Make timely apologies and take action to report incidents, including near misses; to ensure that as an organisation we learn.</p> <p>You should continuously seek to reduce harm by speaking up to managers and leaders if you believe that a lack of skills, knowledge, or resources place patients at a risk of harm or if your concerns are not being listened to. Managers and leaders must listen to others when they raise concerns and take action.</p> <p>Wholeheartedly commit to learning about safety, continually striving to improve excellent care. Develop your own ability to detect and correct defects.</p>
<p><b>NHS standards of business conduct and professional registration</b></p>	<p>All employees must abide by the guidance set out in the NHS Code of Conduct and Standard Business Conduct for NHS Staff (HSG 93/5), as amended or replaced from time to time. Managers must also comply with the NHS Code of Conduct for Managers.</p> <p>All clinical professionally regulated staff must abide by the codes of conduct issued by their respective regulatory bodies (e.g. NMC, GMC, HPC) and ensure that they maintain updated registration as required by the role.</p>
<p><b>Living our values every day</b></p>	<p>All staff are expected to strive to make the Trust values ‘what we do’ – to inspire, develop and support every one of us to live our values; every patient, every colleague, every day.</p> <p>Each post holder is expected to ensure they live the values of:</p> <ol style="list-style-type: none"> <li>1. Patients First</li> <li>2. Always Improving</li> <li>3. Working Together</li> </ol> <p>These values are about us all helping each other to deliver great patient experience more consistently – involving people who use our services, their families, carers, staff and partners in continuing to improve the experience people have using and delivering our services</p>
<p><b>Health and safety:</b></p>	<p>Staff are reminded of their responsibility to take care of their own personal safety and others whilst at work. In addition, no person shall interfere with, or misuse anything provided in the interests of health, safety and welfare</p>
<p><b>Infection prevention and decontamination of equipment:</b></p>	<p>All staff are reminded of their responsibility to adhere to Trust and departmental infection prevention policies, including policies for the cleaning and decontamination of equipment, in order to protect their own health and that of other employees, visitors and patients.</p>
<p><b>Child protection/safeguarding</b></p>	<p>All staff providing services to patients and children are reminded of their responsibility to adhere to Trust and departmental child protection and safeguarding policies including employment checks.</p>
<p><b>Confidentiality</b></p>	<p>All employees of University Hospital Southampton NHS Foundation Trust are reminded of the need to treat all information, particularly clinical and management information, as confidential.</p>

JOB DESCRIPTION

JOB DESCRIPTION

	<p><b>Any employee who wilfully disregards Trust and departmental policies may be liable to serious disciplinary action including dismissal.</b></p> <p>This job description will be reviewed yearly as part of the annual appraisal, to ensure that it reflects the responsibilities of the post. No changes will be made without full consultation with the postholder.</p>
<b>Mental Capacity Act 2005</b>	<p>All Staff are required to ensure knowledge regarding the Mental Capacity Act 2005 (MCA) at a level deemed essential for their role. The level of training required will be specified to members of staff and is dependent on their role. It is important that staff understand and comply with local policies and procedures relating to MCA to ensure the Trust can act in an individual’s best interest when providing care. This helps to ensure ongoing adherence to our legal obligations and ensuring we put the needs of our patients first.</p>
<b>Sustainability</b>	<p>Staff are reminded of their responsibility to take care of the resources used whilst at work. These include careful use of energy and water; for example, ensuring unnecessary equipment is turned off when not in use. Waste needs to be segregated properly. UHS policies and strategies for sustainability should be followed whilst undertaking daily duties. We encourage staff to be involved with sustainability at work, through participation in the Green Guardians network.</p>
<b>Last updated</b>	17 April 2024