

Person Specification

Job Title: Clinical Support Worker

Division:

Job Requirements		Weighting
QUALIFICATIONS/TRAINING <ul style="list-style-type: none"> Level of education Professional qualifications Vocational Training Post basic qualifications Training and learning programmes/courses 	<ul style="list-style-type: none"> Obtained an educational level of GCSE level A – C English and Maths or equivalent 	E
	<ul style="list-style-type: none"> Minimum NVQ/Diploma Level 2, willing to work to Level 3 or equivalent higher apprenticeship in healthcare 	E
	<ul style="list-style-type: none"> NVQ /Diploma level 3 or equivalent higher apprenticeship in healthcare 	D
EXPERIENCE <ul style="list-style-type: none"> Length and type of experience Level at which experience gained 	<ul style="list-style-type: none"> Experience in delivering care in a healthcare or people centred environment 	E
	<ul style="list-style-type: none"> Experience working as part of a team 	E
SKILLS/KNOWLEDGE <ul style="list-style-type: none"> Range and level of skills Depth and extent of knowledge 	<ul style="list-style-type: none"> Evidence of competence in care skills 	E
	<ul style="list-style-type: none"> Evidence of competence in relevant specialist skills / tasks 	D
	<ul style="list-style-type: none"> Able to delegate work appropriately 	E
	<ul style="list-style-type: none"> Good written, verbal and non-verbal communication skills 	E
	<ul style="list-style-type: none"> Competent IT skills 	E
	<ul style="list-style-type: none"> Able to present information, written and orally in an accurate clear and logical manner 	E
	<ul style="list-style-type: none"> Ability to organise and prioritise workload 	E
	<ul style="list-style-type: none"> Ability to write accurate and legibly in patient notes 	E
PERSONAL QUALITIES <ul style="list-style-type: none"> Sometimes called attributes 	<ul style="list-style-type: none"> Able to work as part of a team 	E
	<ul style="list-style-type: none"> Compassionate and caring nature 	E
	<ul style="list-style-type: none"> Empathetic 	E
	<ul style="list-style-type: none"> Reliable 	E

OTHER JOB REQUIREMENTS <ul style="list-style-type: none"> Physical attributes Specific job circumstances such as unsocial hours Special requirements such as car driver 	<ul style="list-style-type: none"> Passes pre employment checks Able to work flexibly over a 24 hour period Able to carry out moderate to intense physical effort throughout the working day and carry out concurrent activities Able, with appropriate support, to work in an emotionally demanding environment 	E E E E
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* Notes on Completion	
JOB REQUIREMENTS The job requirements are in effect the person specification, in that they specify the person who could do the job competently.	WEIGHTING Please indicate for each criteria whether it is Essential or Desirable .